Sample of Pro forma Invoice

ABC COMPANY LIMITED

Rm 123, Hope Plaza, 18 Hope Road, Wanchai, Hong Kong

PRO FORMA INVOICE
(WITHOUT ENGAGEMENT)

P.O. NO.:	OUR REF.:
DATE:	NO.:
TERMS OF PAYMENT:	CURRENCY:
SOLD TO:	SHIPMENT:

DESCRIPTION OF GOODS	QUANTITY	UNIT PRICE	AMOUNT
		TOTAL	

REMARKS:

FOR AND ON BEHALF OF ABC CO., LTD.

AUTHORISED SIGNATURE(S)